

Addendum No. 3 to RFP #25-32



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding RFP #25-32
Zoning Incentives for Fossil Free Development and Additional Electrical Capacity

From: Jordan T. Remy

Date: 1/27/2025

Re: Deadline Extension

Addendum No. 3 to RFP #25-32

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Addendum No. 3 to RFP #25-32

Questions and Answers

Below are the answers to questions that came in after the latest proposal extension.

Question 1: Can the EEA Planning Assistance application and scope of work be shared to help develop more precise cost estimators.

Answer: Here is a link to the application:

<https://drive.google.com/file/d/1JSH7wGWwmp8uLARxY6GyzeIO81QPOn6I/view?usp=sharing>. The City does not know if we received the grant, so the proposal should assume the City did not receive the grant funding.

Question 2: What is the expected level of public engagement? Will the selected vendor need to attend public meetings, if so, how many?

Answer: The vendor will facilitate and attend up to 10 focus groups with relevant stakeholder groups (approximately 10 people per focus group) that are sufficient to answer questions and captures the requisite diversity of voices in the community (see Task 2 in RFP).

It is not expected that the vendor will attend general public hearings or any other meetings that are open to the public.

Question 3: It is the expectation that the vendor will provide actual zoning code to be adopted, or general policy language?

The City expects the vendor to provide general policy language.

Question 4: Architectural Elements: are you expecting diagrams and drawings, or more data visualization and analytics?

Answer: The City expects data visualization and analytics primarily, with architectural diagrams and drawings as needed.